

STRIKE! DOWN BARRIERS



Virtual event in support of Project Access Northwest

September 14, 2021, 7–8 PM

Let's promote your team page

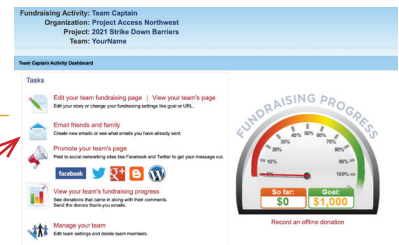
Now that your page is set up, you can invite friends, family members and colleagues to make donations toward your team goal. You can direct your friends to your team page in any way you wish. There are some built-in promotion and email tools available on your Activity Dashboard that make it easy.

Send emails to direct people to your page

1 Log into your Team Captain Activity Dashboard.
Go to <https://supporter.greatergiving.com/Login> and enter your email and password.

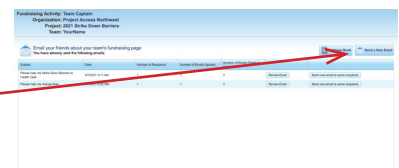
2 Click "Email friends and family" to get started.

Email friends and family



3 From this email dashboard, click the "Send a new email" button.

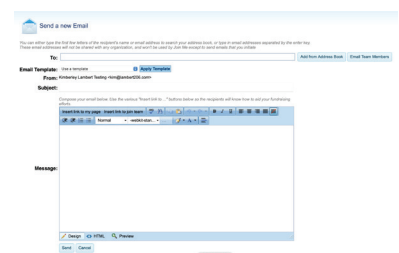
Send a New Email



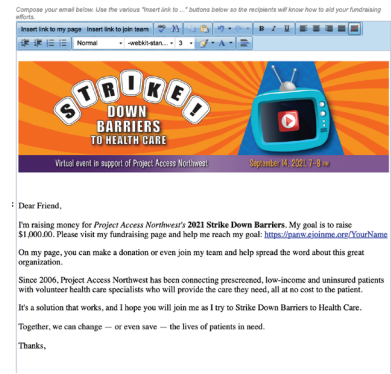
4 You can choose the "Please visit my fundraising page + logo" template to get started. Find that template in the dropdown menu and click "Apply template."

This template (with logo) includes suggested wording.

Email Template: Please visit my fundraising page + logo  **Apply Template**



4 When you click **“Apply template,”** a draft email will appear in the email window. You can edit this message to fit your needs. You may want to send a test email to yourself to make sure it appears the way you wish.



5 When you are ready to send your email, **add your recipient email addresses** in the **“To:”** field.

To:

Note: Once you have team members signed up, you can use the **“Email Team Members”** button to automatically add all member email addresses with one click.

6 Press **“Send”** below your message to send your email.

To keep your friends updated about your progress, select the **“Update friends on progress”** template. Find that template in the dropdown menu and click **“Apply template.”**

Email Template:

As described in steps 4–6 above, **edit the message** to fit your needs, **add email addresses** in the **“To:”** field and **press send**.

The team member experience

When someone joins your team as a member, they will be asked to create an account and will have access to a team dashboard. This dashboard looks very much like the Team Captain Activity Dashboard. However, they will not be able to edit the team page like you did. Instead, they will have the opportunity to add a message on your page. When they click **“Edit your personal story,”** they can write a message that appears at the bottom of your page. They will also have access to the **“Email friends and family”** and **“Promote your team’s page”** tools.

Questions? Feedback?

Please contact Melissa Johnson, Deputy Executive Director: 206.496.1591 | melissaj@projectaccessnw.org