

## Pro Bono Counseling Program

### **Provider FAQs**

### Can Pro Bono Counseling clients complete our counseling practice intake form?

Yes, clients can complete your practice's intake forms. A brief screening is done by the Pro Bono Counseling team to identify the best-fit therapist. However, additional screenings may be required to start counseling.

### Can Pro Bono Counseling clients sign our counseling practice forms?

Yes, clients can sign forms specific to your practice. The forms used by Project Access Northwest and the Pro Bono Counseling Program are tailored to our program and may not be applicable to your practice as per state statutes.

### Should I inform you if I schedule Pro Bono Counseling clients for counseling sessions?

If you schedule Pro Bono Counseling Program clients for counseling sessions, please inform us of their names and statuses for coordination purposes. This can be done by replying to the referral email received from the Pro Bono Counseling administrative team.

# What should I do if I cannot accept a client referral?

If you cannot accept a referral, please notify Sherese Ezelle, Behavioral Health Clinical Director, at <u>sheresee@projectaccessnw.org</u> (or reply to the referral email received from the Pro Bono Counseling administrative team) promptly so that necessary arrangements can be made.

### Can we reach out to assigned Pro Bono Counseling clients to schedule and begin the intake process at our practice?

Yes, you can reach out to assigned Pro Bono clients as soon as you receive the new client referral email from the Pro Bono Counseling administrative team, or you can request our care coordinators' assistance in connecting clients with your practice. If you are in need of connection assistance, please share this in your reply to the new client referral email.

### What information is included on the Pro Bono Counseling Program screening form?

Our Pro Bono Counseling screening form gathers demographic information and details about client issues/items they would like to discuss with their assigned therapist. It requires signing consent to be matched to a pledged Pro Bono Counselor.

### What does the referral process look like for Pro Bono Counseling clients?

Please refer to the "What to Expect" document on our <u>Pro</u> <u>Bono Counseling program page</u>. This document can also be found directly at: <u>Pro Bono Counseling</u> <u>What to Expect</u> and is available in both <u>English</u> and <u>Spanish</u>.

### What should I do if I have any other questions or need further support?

This FAQ document aims to address common queries related to intake procedures, assignment processes, and communication protocols within the Pro Bono Counseling Program. For more information, feel free to contact Director of Behavioral Health Integration Sherese D. Ezelle, LMHC, LCPC at 206-489-4560 or sheresee@projectaccessnw.org.

Thank you so much for your pledge!